

Central Gorge Master Gardener™ Association
Executive Committee Meeting Minutes

OSU Extension Meeting Room

Held in Person and via Zoom on Wednesday, January 14, 2026

Next meeting: Wednesday, February 11, 2026

Attendees: Bill Winfield, Buzz Umphlet, Cheryl McKay, Donna DesRochers, Eric Bosler, Jen Harty, Joanne Willis, John Stevens, Marcy Hasegawa, Margo Dameier, Megan Wickersham, Sandi Rousseau, Shari Bosler, Tim Wear

Jen H called the meeting to order at 10:05 am.

New Executive Committee members were welcomed and each gave a brief introduction. New members are: Tim Wear, President Elect; Marcy Hasegawa, OMGA Alternate Representative; Buzz Umphlet, Member at Large; Cheryl McKay, Member at Large. Current members gave a brief introduction. It was noted that Members at Large are appointed by the President and include: Shari, Bill, Buzz and Cheryl.

Tim Wear was approved as President-elect.

Secretary's Minutes (Donna) The minutes were approved with no corrections. New members Marcy, Cheryl, Tim, and Buzz will be added to the minutes email list.

Treasurer Report (Joanne) The budget allocations for the Outdoor Learning Project were discussed. To have 2025 Expenses match actuals, \$15,000 of the \$55,000 expenditure will be posted in 2025. The remaining \$35,750 will be allocated to contractors in 2026. An invoice was sent to Katy Chase, OSU Foundation, for funds for the Outdoor Learning Project. The Treasurer's Report was approved as submitted.

Coordinators Report (Megan) Honorarium payment to Sheila Kelley, speaker at the first class on Growing Lavender, was discussed. In the past a gift certificate to a local restaurant was given. It was approved to spend \$100 as Honorarium payment.

Providing hot drinks and snacks at classes was discussed. It would require a Hospitality and Clean Up Committees. CGMGA has all of the necessary supplies but needs someone in charge. Suggestions included: a snack sign up sheet, a Costco order to stock up on snacks, provide only tea and a kettle. Megan will put a notice in the Monday communication to see if volunteers step forward.

OSU's new Volunteer Hub for collecting paperwork and background checks will be used this year. It was implemented last year by OSU and Megan has been waiting for the bugs to be worked out. A link will be sent out to Executive members to try it out and so they can assist other members.

OMGA (Eric) Based on an email from OMGA regarding Chapter financial documentation required to be sent to Federal and State governments, there was

concern about the mention of sending information to the Oregon Department of Justice. Eric will get clarification. There were no comments on the report submitted.

Committees:

Publicity (Margo) The Publicity Team is looking for volunteers to take photos, provide captions and submit press releases.

Education (Jen H) The group is looking for people to join the team. The current project includes organizing and sorting table materials for Plant Clinics and events. This has been ongoing for years and we hope to finalize it this year. Putting together lists and sorting by theme and season will make it easier to set up tables. Currently everything in the tubs is displayed at the volunteer's discretion. We need volunteers to help Megan put the tubs together and organize a shelf for "grab and go".

Memorial Tree (Shari) The group is waiting for Paul Casal to return in April to move forward. The plan is to mount the 4'x4' tree at the entry with 25 pears attached. Pears will be engraved with the names of members who have passed and contributed to CGMGA. Sandi emailed information to form a committee and qualifying criteria for a memorial pear. There was discussion about defining longevity, involvement and contribution. It was decided that "contribution impact" will replace "longevity". Extension and 4H will have to decide on their own criteria and pay for their engraving. Sandi will send out a revised version to be voted on at the next meeting.

Year in Review (Jen H) There was a discussion about where to keep "Year in Review". Currently Sandi has the last 4 years on her computer since there is no Historian. She did not want it to get lost. Since not everyone uses Google Drive, it was decided to put the information on the CGMGA website under Resources.

The meeting was adjourned at 11:19 a.m.

Minutes taken by AI and Donna DesRochers.

